

Substitute Pool
Thomas More Classical School
Reports to: Headmaster



Thomas *More* Classical School is seeking dependable, mission-aligned substitute teachers to provide classroom coverage as needed throughout the school year. Substitute teachers help maintain a calm, orderly, and purposeful learning environment while following the lesson plans and routines established by the classroom teacher.

Responsibilities

- Carry out provided lesson plans and classroom procedures.
- Supervise scholars and maintain appropriate order, decorum, and safety.
- Support a positive classroom culture consistent with the mission and virtues of TMCS.
- Take attendance and communicate relevant information to school staff.
- Assist with arrival, dismissal, recess, lunch, or other duties as assigned.
- Provide the classroom teacher with a brief summary of the day.

Qualifications

Candidates should demonstrate reliability, sound judgment, professionalism, and a genuine care for children. Previous teaching or classroom experience is preferred but not required. Substitute teachers must support the Christian culture and educational philosophy of Thomas *More* Classical School and successfully complete all required background checks.

This is an on-call position with assignments offered based on school needs and substitute availability.

Email a letter of interest, resume, and references to headmaster@moreclassical.org.